

Parent Council of River Heights Elementary School
Meeting Minutes
October 3, 2018

Attendance: Tara Betts, Katie Albers, Taneill Selinger, Vanessa Bonneville, Juanita Whalen, Natasha Mastel, Laura Gale, CJ Silver, Megan Loran, Kim McDowall, Alana Durbeniuk, Kristin Cassell

1. Call to order: Katie Albers called the meeting to order at 7:30 pm. Katie read the Treaty #7 territory acknowledgement statement.
2. Adopt Minutes: Tara Betts asked if there was anyone present who had read and was able to adopt the minutes from the Parent Council meeting on September 5, 2018. The minutes were adopted by Juanita Whalen and seconded by Katie Albers.
3. Presentation - Grade 1 - Mrs. Willock/Mrs. Blyth
The grade one classes will be enjoying the community classroom experience at Police Point Park, beginning next week. This is a great community building opportunity for the classroom, with all learning at the park connecting to the curriculum, i.e. First Nations, math and animal habitats. The hands on learning and exploration provide an extension of the education program. The students start with the interpretive program, an hour long presentation, either focussing on owls or beavers. They are also exposed to a history of Police Point Park, the animal tracking program and information about the vegetation in the area. The students then break into smaller groups to expand on everything they have learned. Some classes in the past have prepared tourism advertising videos based about what they have learned at the park. Observations are explored again back in the classroom for fun that carries through, i.e. building beaver dams. Parent Council support of this program is appreciated.
4. Reports from school and council:
 - a. School Administration Team - Natosha Mastel and Laura Gale
 - i. Event Calendar (See Newsletter)
 1. Wednesday, October 3 - Goal Setting Conferences
 2. Thursday, October 4 - Orange Shirt Day "Every Child Matters"
 3. Friday, October 5 - PD Day (No School for Students)
 4. Monday, October 8 - Thanksgiving (No School for Students)
 5. Wednesday, October 10 - K1 Hearing Screen
 6. Thursday, October 11 - K2 Hearing Screen
 7. Monday, October 29 - Lifetouch School Photo Retakes
 8. Wednesday, October 31 - Halloween Activities in the Afternoon
 - ii. Optimal Learning Environment Follow Up - Each classroom received almost \$400. Natosha presented photos of many of the items purchased with the funds, i.e. rugs, storage and organization items, books, etc. The

teachers were very thoughtful in their choices and are very appreciative for the funds. The students are benefiting from the purchases, they are making a big difference in their ability to exercise independence. There are some funds still remaining to be spent.

- iii. Family Paint Event - With the fundraising focus on hot lunch, there has been discussion about other ways to bring funds to the school. A family paint event has been scheduled at the school for November 3rd, 2:00 pm - 4:00 pm. The cost has not been finalized, but is tentatively set for \$60 for a parent/child, with \$20 for each additional child. A very special thank you to Taneill Selinger for offering to host the event, with all profits donated back to the school.
 - iv. River Heights Clothing Store - the store will reopen in November to ensure delivery in time for Christmas and then again in June. There may be some new items introduced. An email will be sent out when the orders have arrived and are available for pick up at Sports Connection. Although there was not much of a return to the school expected, the first set of orders generated almost \$1000 profit.
- b. Report from Co-Chairs - Katie Alberts and Taneill Selinger
- i. Council of School Councils - Katie and Taneill recently attended a presentation by the Council of School Councils on operating procedures. A fundraising society session has been scheduled for January.
 - 1. Cheque Signing Authority - adjustments will be made regarding same.
 - 2. Motions/Vote - clarification was given. The Executive is able to vote on any motion. While the principal cannot vote, they can veto any vote that does not align with the values of the school.
 - 3. Annual General Meeting - will be held in June and must include a yearly synopsis of the financials, reports from all committees, voting for the new Executive and a review of the Operating Procedures.
 - 4. Operating Procedures - these have been updated and will be emailed to Parent Council members two weeks before the next meeting to allow feedback, then adopted at a subsequent meeting.
- c. Report from Treasurer - Kristin Cassell - see attached Financial Report
- i. Kristin was having difficulties with the printer and will email the Financial Report to the secretary.
5. Report from committees and council representatives:
- a. Hot Lunch - Alana Durbeniuk
 - i. Hot Lunch Menu for October
 - 1. Thursday, October 4 - Taco in a Bag & Freezie
 - 2. Friday, October 12 - Dairy Queen

3. Friday, October 19 - Pizza & Smoothie
 4. Friday, October 25 - Taco Time & Frozen Treat
- ii. Report - School Cash Online will be adjusted to December 20th for the last hot lunch before the Christmas break as there is no school on the 21st. Profit for September was \$764.53 (two hot lunches). Hot dogs and some other items have been pre-purchased. Hot dog lunch is the most popular and profitable, followed by pizza and smoothie. For every 10 pizza hot lunches, Pizza 73 will provide one free. Parent Council will need a year-to-date comparison of hot lunch profits to last year to ensure the fundraiser is on track.
 - iii. Newsletter - Taneill Selinger - parents will be reminded in the newsletter that hot lunch is available every week, with a schedule provided until January. Volunteers from two grades per month will be requested and assigned to hot lunches that are ordered in and do not require a large commitment, with the remainder open to all volunteers. Kindergarten parents have been assigned to the hot lunch on November 16 and Grade 1 parents to November 30. The Remind App will be used for communication and reminders for hot lunch duty. Hot lunch is currently the only fundraiser and support of same is greatly appreciated. For those who cannot commit to the hot lunch program, donations are also an option. Directions for how to order will also be included in the newsletter. A parent council member CJ Silver asked about gluten free options. Currently, gluten free options are available for the pizza hot lunch and Boston Pizza pasta lunch. Taco in a bag will also be identified as gluten free going forward.
- b. Winter Village - Taneill Selinger
Winter Village has been scheduled for December 20th from 6:00 pm - 8:00 pm and more volunteers are still required. A planning meeting will be scheduled for mid-October, with details to follow. Tara Betts will book Santa.
 - c. Movie Night - Alana Durbeniuk
The first movie night has been scheduled for November 16th. Doors will open at 6:00 pm, with movie to start at 6:30 pm. The movie has not been decided yet. Alana will connect with Natosha regarding same. Kristin Cassell and Katie Albers have offered to help. More volunteers are required, even just to pick up supplies. Parents will be reminded to bring chairs. Alana would like to see that expenses are paid for sponsored children/siblings at the school and will look into same. Kim McDowall asked if a detailed breakdown of concession prices could be sent out ahead of the movie night, for better family planning, i.e. water, candy, popcorn. Alana agreed to same.
 - d. Lost and Found - Kim McDowall
Thank you to Laura Gale for connecting with Canadian Diabetes to pick up expired lost and found items. Going forward, expired items will be stored in the

Parent Council shed, not in the maintenance shed. Kim will check the bins and likely set out items at movie night and student led conferences.

- e. Skate-A-Thon - Katie Albers connected with Natosha and Skate-A-Thon will be scheduled for the first week of February. Stacy Franz and Karissa Parsons will organize same.

6. Old Business

- a. Humboldt Fundraiser - Katie Albers

The cheque, for just over \$200 has not yet been sent. Katie to look after same.

- b. Optimal Learning Environment Follow Up - Covered Above

- c. Committee Requirements

- i. Winter Village - Taneill Selinger

As noted above, more volunteers are required. Kim McDowall would like to help, but cannot be there for the day of the event. She has agreed to look after the donation requests.

- ii. Spring Fling - Katie Albers

More committee members are required.

- iii. Staff Appreciation - Katie Albers

Constable Chow has offered to look after the majority of planning for this event.

7. New Business

- a. Agenda Items - Katie Albers - All present to forward agenda items to office two weeks prior to scheduled Parent Council meetings.

- b. Kitchen Shelf - Kristin Cassell - There is a shelf in the kitchen that needs to be returned or used. Mr. Getz will be asked to move to the shed until it can be returned. Taneill Selinger offered to return same.

- c. Bins - Alana Durbeniuk - The two bins/containers used for popcorn on movie nights are missing and may need to be replaced. Taneill Selinger and Katie Albers will look into same.

- d. Cotton Candy Machine - CJ Silver offered use of her commercial cotton candy machine if needed for events.

8. Meeting adjourned by Katie Albers at 8:22 pm.

The next Parent Council meeting is scheduled for Wednesday, November 7 at 7:30 pm in the library.

Note: We encourage every family to participate in our online QSP renewal program. All funds raised will support our school. Shop at www.qsp.ca. This year we have opted out of the magazine fundraising campaign, but if you were to reorder, place a new order or shop, the profits will still come the school. OUR GROUP ONLINE ID ISL 36966036