

**Parent Council of River Heights Elementary School**

**Meeting Minutes for Wednesday October 4th, 2017**

Attendance: Taneill Selinger, Katie Albers, Dawn Austin, Laura Undershute, Tara Betts, Tracy Herter, Melissa McMillan, KariAnn Wenzel, Alana Durbeniuk, Larissa Kowalchuk, Erin Rathgeber, Natosha Mastel

1. Call to Order: Vanessa Bonneville called the meeting to order at 9:15am
2. Adopt Minutes of September meeting: Alan Durbeniuk adopted the minutes and Tracy Herter seconded.
3. Reports from School and Council:
  - a. School Administration Team: Natosha Mastel
    - i. October Calendar:
      - a. 4th - grade 4 classes to Elkwater
      - b. 4th - parent council meeting 9:15am
      - c. 4th - Parent and Community convention 5:30-7:30pm
      - d. 6th - PD Day No School
      - e. 10th - grade 4 classes to Head Smashed in Buffalo Jump
      - f. 11th - grade 2 classes to Esplanade and City Hall
      - g. 12, 13, 14, 16, 17, 18 - 1D Community Classroom at Police Point
      - h. 17th - ELP (am) to Kin Coulee
      - i. 18th - ELP (pm) to Kin Coulee
      - j. 19, 20, 23, 24, 25 - 1W Community Classroom to Police Point
      - k. 23rd - grade 4 classes to the Esplanade
      - l. 24th - grade 5 + 6 classes to the Esplanade for the Roots Hip Hop
      - m. 25th - picture retake day
      - n. 31st - Halloween activities in the afternoon
    - ii. Accountability Pillar Surveys
      - a. School admin sends package of school info home prior to the survey in February. Parents, staff, and students fill out the survey. Report is done in the fall.
      - b. Only 27 out of 126 parent surveys done.
      - c. Parental involvement has decreased. From 85 to 72.6%
      - d. Natosha got parent's feedback at the meeting and will send in to Alberta Ed.

- b. Co-Chairs Report: Vanessa Bonneville and Katie Albers
  - i. Filled all main volunteer positions
  - ii. Kindy Play date this Friday at Central Park (October 6th). All kindergarten parents invited. Goal is to get to know each other so they feel welcome at River Heights and would be interested in parent council
  - iii. Next meeting will be November 1st at 7:30pm (grade 6 room?)
    - a. Give feedback on the morning parent council meeting to Vanessa or Katie
  
- c. Treasurer Report: Melissa McMillan for Kristen Cassell (see attached reports - from Kristin and the financial statements)
  - i. Katie mentioned we will be spending the surplus so put in your submissions of ideas in the next few weeks. (Staff, parents, + students)

#### 4. Reports From Committees & Council Representatives:

- a. Hot Lunch: Tracy Herter/ Melanie Robinson/KariAnn Wenzel/ Alana Durbeniuk
  - i. Purchased supplies. \$1084.10 in September (3 hotlunches)
  - ii. Purchased more plastic baskets for hot lunches...more than thought
  - iii. Hot lunch:
    - a. Oct 5th - bakery subs and dessert
    - b. Oct 13th - pizza and smoothies
    - c. Oct 20th - Taco in a bag and dessert
    - d. Oct 27th - Hot pasta and veggies
  
- b. Kernels Popcorn: Vanessa
  - i. 3211 bags sold. (\$1.05 profit/bag)
  - ii. Apx. \$3371
  - iii. Apx. 50 less families this time and \$1200 less than last year
  - iv. Waiting on delivery day
- c. Card Fundraiser: Vanessa (+ Denene Mastel)
  - i. Next fundraiser after Kernels
  - ii. 30 birthday cards for \$33 (we get \$11/ box back)
  - iii. We are the first school in Medicine Hat to do this fundraiser
  - iv. There will be prizes...pizza party for class who sells most + gift cards, iPad mini, etc
  - v. Forms will be sent home with each child, but one child per family will get the sample box that you can buy.

- d. Movie Night: Alana Durbeniuk
  - i. Nov. 17 doors open 6pm. Movie runs 6:30-8
  - ii. Facebook poll will have movie options in next few weeks
- e. Lost + Found: Erin Rathgeber
  - i. Working on a new policy on when and how to put out lost and found as well as how to get rid of it
  - ii. Talked about Mabel's Labels. **note: go online to mabelslabels.com. Find River Heights Elementary School. Order your labels. River Heights gets 20% back.**
- f. Winter Village: Taneill Selinger
  - i. Thursday December 14th 6-8pm.
  - ii. Tara and Taneill will meet next week and there will be a Facebook post in next few weeks on help needed.

5. Old Business: items on agenda will be added to next month - ran out of time to address them.

6. New Business:

a. Let other parents know to join the Parent Council FB page. Add other parents. Might change the name.

7. Old Business:

a. Vitamixes: sold the 3 old ones for \$460 on Bidding Battles.

8. Meeting adjourned at 10:08am

a. Note: if anything parents or staff would like to add they must submit to the cochairs at least 2 weeks prior to the next meeting for review.

Next Parent Council meeting is Wednesday November 1st, 7:30pm

**Note: we encourage every family to participate in our online QSP renewal program. All funds raised will support our school. Shop at [www.qsp.ca](http://www.qsp.ca) . This year we have opted out of the magazine fundraising campaign...but if you were to reorder, order, or shop the profits still come to our school. OUR GROUP ONLINE ID IS: 3696036**