

River Heights School and Community Association
Annual General Meeting
Meeting Minutes
(Virtual Meeting - Google Meets)
May 20, 2020

Attendance: Taneill Selinger, Katie Albers, Wes-Kinghunter, Kim McDowall, Karla Tweten, Laura Gale, Kim Large, Megan Loran, Megan Hilgendorf, Jennifer Remai, Tara Betts

1. Call to order: the meeting was called to order at 8:20 pm by Taneill Selinger.

2. Adopt Parent Council Annual General Meeting Minutes/Treasurer Report - Tara Betts
Motion: Tara Betts made a motion to adopt the minutes from the Parent Council of River Heights Elementary School Annual General meeting/Treasurer Report of this date as a reflection of the years' events.
Seconded: the motion was seconded by Wes King-Hunter.
Vote: all in favor, motion carried.

3. Establish Executive - Taneill Selinger
The executive was established as follows:
Katie Albers has resigned her position as co-chair. Karla Tweten has let her name stand for the position.
Motion: Taneill made a motion to install Karla Tweten as co-chair.
Second: the motion was seconded by Tara Betts.
Vote: all in favor, motion carried.
 - a. Co-Chairs (President/Vice-President)
 - i. Taneill Selinger
2883 15th Avenue SE
Medicine Hat, AB T1A 3S7
403/979-2507
 - ii. Karla Tweten
183 Stratton Road
Medicine Hat, AB T1B 0G3
403/580-6119
 - b. Treasurer
 - i. Megan Loran
259 Somerside Way SE
Medicine Hat, AB T1B 0M4
403/581-7821
 - c. Casino Chair
 - i. Kim McDowall
1202 3rd Avenue SW
Medicine Hat, AB T1A 4Z4

403/866-0889

d. Secretary

- i. Tara Betts
212 Aberdeen Street SE
Medicine Hat, AB T1A 0R1
403/952-6352

e. Auditors

Megan indicated the auditors are responsible for double checking that all receipts are properly entered and accompanied by source documentation. Once the audit is complete, the financials are signed and submitted to the regulating body. Taneill added that, going forward, the auditors will be required to attend several meetings throughout the year as well and that someone with a financial background would be helpful. Josh Gale has agreed to continue as an auditor, but we have one vacancy remaining. Both Kim and Tara will speak with potential candidates.

- i. Josh Gale
119 Hamptons Crescent SE
Medicine Hat, AB T1B 0P4
403/866-6247
- ii. VACANT

4. Bylaws - Taneill Selinger

Taneill indicated the bylaws have not been updated since 1998 and to fully comply with the all regulating bodies, will need to make adjustments to our operations moving forward. All financial decisions will need to be run through the fundraising association, including the Treasurer's report, with a minimal version discussed at the parent council meetings. The fundraising association will also need to meet more frequently and will include the Casino Chair, Fundraising Chair (when the position is filled), Auditors and past chair (Katie).

5. Adjourn: Kim moved to adjourn the meeting. The meeting was adjourned at 8:29 pm by Taneill.