

**Parent Council of River Heights Elementary School**  
**Meeting Minutes for Wednesday September 6th, 2017**

Attendance: Taneill Selinger, Katie Albers, Kristin Cassell, Natosha Mastel, Vanessa Bonneville, Dave Ridgedale, Nicole Gracie, Tara Betts, Kathleen Longpre, Dawn Austin, Cherie Weber, Jen Nadeau, KariAnn Wenzel, CJ Silver, Tracy Herter, Amy Warren, Janay Gregory, Elizabeth McNally, Alana Durbeniuk, Debbie Dunn, Jill Regehr, Larissa Kowalchuk, Mel Doyle

1. Call to Order: Vanessa Bonneville called the meeting to order at 7:34pm.
2. Adopt Minutes of June meeting: Kathleen Longpre moved to adopt the minutes. Tracy Herter seconded.
3. Reports from School and Council:
  - a. School Administration Team: Natosha Mastel + Dave Ridgedale
    - i. Back to school assembly yesterday
    - ii. September Calendar:
      - a. 6th - Parent Council 7:30pm
      - b. 14th - Goal Setting/ Welcome Back BBQ 5pm
      - c. 18th - Picture Day
      - d. 19th - Tuesday/Thursday Picture Day
      - e. 29th - Flats River Run
      - f. Oct. 6th - PD Day No School
    - iii. Guiding Principles
      - a. Student centred integrated learning with meaningful integration of technology
      - b. Student independence/ interdependence
      - c. Critical and creative thinking skills
      - d. Code of conduct
        - i. Tribes Agreements
          - a. Mutual Respect
          - b. Demonstrates attentive listening
          - c. Shows appreciation
          - d. Right to pass/ participate
    - iv. School's Process regarding the outdoor dismissal questions - Natosha
      - a. First morning:

-was a collaborative decision between administration and teachers made at a summer staff meeting. Sent emails to all parents, posted on Facebook and Twitter. Hung lists on gym wall, students stay outside, teachers gathered students class by class, modelled behaviour for students (code of conduct, independence). Some entrance doors changed for grades. Supports the new collaborative response model.

b. End of day:

- Aiming for a smooth handing off of students to parents. Want less busy boot rooms and less anxiety. More teacher supervision in boot rooms. Allows teachers/administration to get to know new students/ parents in the school.

c. Goal is to have outdoor drop off and dismissal as a trial for two weeks. This is a new approach...not a policy. River Heights is an open school all the time. Dave and Natosha will talk to teachers and reiterate trial information.

d. Most parents knew about the morning but not the afternoon. Some parents were really upset. Took some time to get parents to fill out feedback papers (positives, areas for further thinking, possible win-win solutions) and hand them back in.

v. Parking Situation - Dave

a. In his 11th year at River Heights dealing with parking

b. Continual and ongoing communication with the city

c. The city has done surveys but don't know the results

d. Where can parents park? In front of the school, prospect drive, + 4th avenue all day. 4th street and 5th street for 2 hrs. Can pull into alley to let out child, but not to park and get out.

e. Will post a map on Facebook so parents know where to park

f. Will contact the city again tomorrow to see if can get more answers.

b. Co-Chairs Report: Vanessa Bonneville and Katie Albers

i. Positions to fill:

a. Library assistant(s): 1-2x per month

b. Fine Arts

c. Lost + Found

d. Skateathon

e. Donuts with Dad

f. Staff Appreciation (more on the team)

- g. Winter Village (more on the team)
  - ii. Fundraisers:
    - a. Kernels Popcorn (September/October)
    - b. Cards (November/December)
    - c. Skateathon
    - d. Movie nights
    - e. Fitness evening
    - f. Hot lunches
  - iii. Next meeting will be October 4th at 9:15am.
    - a. We are trying a morning meeting for October to see if it allows other parents to come. November will be back to normal. Teachers won't be able to make it as its during instruction time.
- e. Treasurer Report: Kristin Cassell (see attached report)
- i. Books are audited, annual return is done, and casino report is done
  - ii. Report is June, July, and August combined. Shows income is \$8040.08 more than expenses last year.
  - iii. **Alana Durbeniuk made a motion to use \$5000 of the 2015/2016 surplus to boost the casino field trip fund. \$2500 for the 2017/2018 school year and \$2500 for the 2018/2019 school year. CJ Silver seconded. All in favour.**
  - iv. Any ideas for surplus? Next meeting? We will add it to the new business.
  - v. Casino - Janay Gregory oversee that committee again.

#### 4. Reports From Committees & Council Representatives:

- a. Hot Lunch: Tracy Herter/ Melanie Robinson/KariAnn Wenzel/ Alana Durbeniuk
  - i. Made over \$12000 last year with 115-120 orders average online
  - ii. 4 coordinators this year - remind parents that if they have 1 hour to spare to help with hot lunch prep and serving it would be greatly appreciated. Can message Tracy Herter.
  - iii. Hot lunch:
    - a. Sept 15th - pizza + veggies
    - b. Sept 22nd - Dairy Queen
    - c. Sept 29th - Taco Time + smoothies
    - d. See September school newsletter for ordering instructions.

- b. Kernels Popcorn: Vanessa
  - i. Forms sent home September 11th. Back in on 25th and popcorn will be here by Halloween.
  - ii. Need help. **Dawn Austin will help**
- e. Kindergarten Welcome Committee: Katie Albers
  - i. Looking for other parents to come out to Central Park and welcome new parents. Will let them know parent council information and get to know each other. **Kathleen Longpre+ Vanessa Bonneville will help**

5. Old Business: items on agenda will be added to next month - ran out of time to address them.

6. New Business:

- a. Let other parents know to join the Parent Council FB page. Add other parents. Might change the name.

7. Meeting adjourned at 8:53pm.

Next Parent Council Meeting is Wednesday October 4th at 9:15am. Meeting location TBA.